

MINUTES
VILLAGE BOARD MEETING
June 4, 2019
7:30pm

The Village Board meeting was called to order at 7:30pm with everyone reciting the Pledge of Allegiance. Trustees Yoch, Becherer, Rogers, Elbe, Henning and Mourey answered roll call.

CLERK'S REPORT

The Board received a copy. A motion was made by Trustee Yoch which was seconded by Trustee Becherer to approve the minutes from the last board meeting that was held on May 21, 2019. Roll call was taken: Trustee Yoch, aye; Trustee Becherer, aye; Trustee Rogers, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

TREASURER'S REPORT: No report.

GOOD OF THE VILLAGE

Ray Klein asked the Mayor and the trustees to reconsider supporting the Smithton Pharmacy request for a donation to the drug lock box that has been installed. He thinks that it is a good thing for the village residents and will prevent medicines from getting into the water system. Attorney Durso stated that he thought that with the box being in the back of the pharmacy it may promote residents to spend more money at the pharmacy. Durso would like to see if there is a state statute that addresses the topic. Mayor Smallwood stated that they will discuss it further at the next Committee As a Whole meeting.

Mayor Smallwood introduced Eric McDonald and Cory Schaefer as the new street crew employees.

POLICE CHIEF'S REPORT

Chief Vielweber reported that new radios are needed for the police department. The radios that they are using are old and becoming obsolete. Trustee Elbe made a motion which was seconded by Trustee Mourey to authorize the purchase of new Motorola radios for the police department for \$11,358.90. Roll call was taken: Trustee Elbe, aye; Trustee Mourey, aye; Trustee Yoch, aye; Trustee Becherer, aye; Trustee Rogers, aye; Trustee Henning, aye. Motion was granted.

ENGINEER'S REPORT

Water Tower Inspection – Engineer Saeger informed the board that the water tower is overdue for an inspection. He has received bids from three companies. Saeger recommends using Midco Diving and Marine Services. The quote for the base cleaning cost is \$3499.00 with a \$350.00per hour

charge for additional cleaning. Trustee Rogers made a motion which was seconded by Trustee Yoch to contract with Midco Diving and Marine Services at a cost not to exceed \$4000.00. Roll call was taken: Trustee Rogers, aye; Trustee Yoch, aye; Trustee Becherer, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

4550 ELK MEADOWS

Engineer Saeger reported that the resident at 4550 Elk Meadows believes that a crab apple tree in his yard died due to root damage from a water line repair last winter. The trustees were given a picture of the tree in the yard. Saeger stated that the tree is in the easement. The resident is asking for a replacement tree. Saeger stated that a replacement tree would cost about \$150.00. This item will be discussed at the next Committee As a Whole meeting.

SENIOR CENTER FLOORING

Engineer Saeger recommended paying the final invoice amount to McCullough's Flooring for the amount of \$10,596.00. Saeger stated that the work is finished to his satisfaction. Trustee Rogers made a motion which was seconded by Trustee Elbe to authorize payment of the final invoice amount of \$10,596.00 to McCullough's Flooring. Roll call was taken: Trustee Rogers, aye; Trustee Elbe, aye; Trustee Yoch, aye; Trustee Becherer, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

REPAIRS AT TREATMENT PLANT

Engineer Saeger informed the board that Korte-Luitjohn has finished all of the repairs at the treatment plant. He stated that the street crew helped with the project and did a great job. Saeger recommended paying the final invoice to Korte-Luitjohn. Trustee Rogers made a motion which was seconded by Trustee Becherer to authorize payment of the final invoice to Korte-Luitjohn for the amount of \$7970.00. Roll call was taken: Trustee Rogers, aye; Trustee Becherer, aye; Trustee Yoch, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

LIFT STATION DIALERS

Engineer Saeger informed the board that he will be requesting 4 more wireless lift station dialers which will cost about \$8,500.00. Saeger will make the request at the next board meeting.

LANDSCAPING ON NORTH SIDE OF VILLAGE HALL

Engineer Saeger informed the board that he spoke to Mike Middendorf and Neal Trentmann regarding the landscaping project on the north side of village hall. They will grade the edge of the village hall property to meet the edge of the parking lot that they are putting in. They have offered to install corrugated water runoff pipes from the shed to the highway if the village provides the materials. They will also lay down weed barrier and landscape rock along the three-foot wide strip if the village provides the materials. Saeger estimated that the materials will cost about \$200.00. That estimate is for trap rock. Trustee Rogers made a motion which was seconded by Trustee Elbe to authorize the purchase of pipe, landscape barrier and rock for an amount not to exceed \$200.00. Roll call was taken: Trustee Rogers, aye; Trustee Elbe, aye; Trustee Yoch, aye; Trustee Becherer, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

CDBG – Engineer Saeger reported that he has met with Rhutasel and Assoc. to survey and create construction documents for the North High Street project as part of the Community Development Block Grant. Saeger recommends using Rhutasel for the project with the costs not to exceed \$15,000.00. There is money in the grant to cover the engineering costs. Trustee Becherer made a motion which was seconded by Trustee Rogers to contract with Rhutasel and Assoc. for the North High Street Project, with the costs not to exceed \$15,000.00. Roll call was taken: Trustee Becherer, aye; Trustee Rogers, aye; Trustee Yoch, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

EAST/WEST GATEWAY GRANT APPLICATION

Engineer Saeger informed the board that he received a letter stating that the turn lane project has been recommended for approval by the staff of East/West Gateway. The Gateway board usually approves the staff recommendations. The Gateway board will be meeting to discuss it further.

TREATMENT PLANT ENERGY AUDIT – No update.

HEALTH OFFICER’S REPORT: No report.

SAFETY COMMITTEE

Mayor Smallwood reported that there is a Safety Committee Meeting scheduled for June 6, 2019 at 10:00am if needed.

ZONING BOARD REPORT

Administrator Saeger reported that there is a zoning hearing scheduled for July 18, 2019. There is a request for a zoning change on the corner of Sand Rock Road and Highway 159.

SUPERVISORS REPORT

GROUTING MANHOLES – Supervisor Fults reported that he is going to schedule the grouting for the manholes at Wildwood West, Sand Rock, and the park.

SENIOR CENTER REGISTER COVERS – Supervisor Fults reported that register covers need to be purchased for the senior center. Trustee Yoch made a motion which was seconded by Trustee Mourey to authorize the purchase of register covers for the Senior Center for an amount not to exceed \$400.00. Roll call was taken: Trustee Yoch, aye; Trustee Mourey, aye; Trustee Becherer, aye; Trustee Rogers, aye; Trustee Elbe, aye; Trustee Henning, aye. Motion was granted.

Supervisor Fults reported that the restroom building between Pavilions 2 & 3 at the park needs new shingles. The board asked Fults to get an estimate for the needed repairs.

Supervisor Fults reported that Frank Russell will be out on sick leave for an undetermined amount of time. Fults will try to have the street crew keep up with all of the mowing that Russell has been doing.

ATTORNEY’S REPORT

Attorney Durso asked the board if he could meet with them for 30 minutes at the next Committee

As a Whole meeting to review his suggestions for codification.

Trustee Yoch made a motion which was seconded by Trustee Becherer to accept the officer's reports as given. All were in favor. Motion was granted.

COMMITTEE AS A WHOLE

Mayor Smallwood informed the board that there was a Committee As a Whole meeting on May 28, 2019. The items will be discussed under the individual committee reports.

Trustee Yoch made a motion which was seconded by Trustee Becherer to approve the minutes from the Committee As a Whole meeting on May 28, 2019. Roll call was taken: Trustee Yoch, aye; Trustee Becherer, aye; Trustee Rogers, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was passed.

FINANCE & INSURANCE COMMITTEE

Trustee Becherer would like to discuss the park building at the next Committee As a Whole meeting.

STREET & UTILITY COMMITTEE

FULL TIME STREET EMPLOYEE – Trustee Rogers made a motion which was seconded by Trustee Yoch to hire Eric McDonald and Cory Schaefer as full-time street employees. Roll call was taken: Trustee Rogers, aye; Trustee Yoch, aye; Trustee Becherer, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

RADIATOR/HEAD GASKETS FOR GENERATORS – No update.

NORCOM 2000 FIBEROPTIC INSTALLATION – No update.

POLICE COMMITTEE: No report.

PARK & CEMETERY COMMITTEE

Trustee Henning reported that there is a Park and Cemetery Committee meeting scheduled for June 5, 2019 to discuss immediate issues and long-term plans for the park.

GRAVE STONE REPAIRS – Trustee Henning spoke to Virgil Becker about the repair plans for the gravestones. They agree that there are 9 gravestones waiting for repair.

911 MEMORIAL – No update.

PARK TREES & LAKE ROCK – No update.

ORDINANCE COMMITTEE

CODE BOOK UPDATE – No update.

ORDINANCE VIOLATIONS/RANDY BECKER – Chief Vielweber reported that letters have been sent out for ordinance violations. This is one of the recipients.

ORDINANCE VIOLATIONS/KEN & MARI BERTELSMAN – Chief Vielweber reported that letters have been sent out to residents about ordinance violations. This is one of the recipients.

Trustee Yoch reported that a request was made by the police department to consider mandatory occupancy permits for all residents. The Police Committee were not interested in starting that. Yoch now suggested researching an ordinance for rental property registration and inspection. The trustees agreed that the Ordinance Committee should research the idea and present it to the board. The Ordinance Committee will meet at 6:00pm on June 10, 2019. This item will be on the agenda for the next Committee As a Whole meeting.

ANNEXATION AND BUILDING COMMITTEE

SALT STORAGE BUILDING – Trustee Mourey reported that he and Engineer Saeger are recommending going with one of the researched salt storage building plans. Trustee Yoch stated that he has information on that subject before a decision is made. This will be added to the agenda for the next Committee As a Whole meeting.

SENIOR/EVENT CENTER FLOOR – Trustee Mourey reported that everything has been completed at the Senior Center.

COMMUNITY GARDEN – No update.

BUILDING MAINTENANCE SENIOR SENTER – No update.

VILLAGE HALL GENERATOR – No update.

BILLS AND PAYROLL

Trustee Becherer made a motion which was seconded by Trustee Rogers to authorize Clerk Parker to pay the May bills and the payroll from May 18, 2019 through May 31, 2019. Roll call was taken: Trustee Becherer, aye; Trustee Rogers, aye; Trustee Yoch, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

COMMUNICATIONS

Clerk Parker reported that the dues for annual membership with the Southwestern Illinois Council of Mayors needs to be paid. Trustee Henning made a motion which was seconded by Trustee Rogers to authorize payment of the annual membership dues to the Southwestern Illinois Council of Mayors. Roll call was taken: Trustee Henning, aye; Trustee Rogers, aye; Trustee Yoch, aye; Trustee Becherer, aye; Trustee Elbe, aye; Trustee Mourey, aye. Motion was granted.

Clerk Parker shared the invitation to the monthly Mayors meeting on June 27, 2019 at the Chain of Rocks Bridge. Mayor Smallwood stated he will be attending. Attorney Durso cannot attend.

UNFINISHED BUSINESS: No items.

NEW BUSINESS: No items.

GOOD OF THE VILLAGE

Engineer Saeger reported that the new automatic transfer switch will be installed at the Klein Drive lift station on June 12, 2019.

Engineer Saeger reported that the wall patching has started at the Senior Center in preparation for the walls to be painted.

Ray Klein informed the board that he is still on the Parks Grants Commission. He said to let him know if something is needed at the park and he can try to get it approved by the Commission.

Trustee Henning reported that there have been sightings of a wild hog on Knab Road. Officer Neff stated that Officer Agles has contacted the IDNR and they will send someone out to investigate it.

EXECUTIVE SESSION

Trustee Elbe made a motion which was seconded by Trustee Becherer to enter into Executive Session to discuss an employment issue. Roll call was taken: Trustee Elbe, aye; Trustee Becherer, aye; Trustee Yoch, aye; Trustee Rogers, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted at 8:34pm.

Trustee Elbe made a motion which was seconded by Trustee Mourey to go back into regular session. Roll call was taken: Trustee Elbe, aye; Trustee Mourey, aye; Trustee Yoch, aye; Trustee Becherer, aye; Trustee Rogers, aye; Trustee Henning, aye. Motion was granted at 8:49pm.

Mayor Smallwood reported that Executive Session was called to discuss employment issues and that no action was taken.

Trustee Elbe made a motion which was seconded by Trustee Rogers to adjourn. All trustees were in favor. Motion was granted to adjourn at 8:50pm.