

**MINUTES
VILLAGE BOARD MEETING
NOVEMBER 19, 2019
7:30pm**

The Village Board meeting was called to order at 7:30pm with everyone reciting the Pledge of Allegiance. Trustees Yoch, Becherer, Rogers, Elbe, Henning and Mourey answered roll call.

CLERK'S REPORT

The Board received a copy. A motion was made by Trustee Yoch which was seconded by Trustee Becherer to approve the minutes from the board meeting that was held on November 5, 2019. Roll call was taken: Trustee Yoch, aye; Trustee Becherer, aye; Trustee Rogers, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

TREASURER'S REPORT – The board received a copy.

GOOD OF THE VILLAGE

Mike Middendorf asked if a construction company can operate in a B-1 or B-2 zone. Engineer Saeger responded no. Saeger stated that he researched the Ordinance book which states that an office can be in a B-1 or B-2 zone but contractors' equipment or material storage cannot be stored at the site. Middendorf asked for clarification on whether the equipment can be stored inside or outside since he applied for a business license recently. Saeger stated that the ordinance does not specify whether the storage could be indoors or outdoors. Middendorf asked if there would be a fine for any contractors who are in those zones and storing equipment. Attorney Durso stated that he will research the ordinance also and review the previous material submitted for Middendorf's property. Middendorf asked if a special use permit would supersede the B-1 or B-2 zoning rules. Durso stated that the special use permit would be limited to the particular area that was addressed. Durso stated again that he would have to review the material before he could give a legal answer. Smallwood stated that if there is something that is not mentioned in the ordinance then it would not be allowed under the ordinance. Durso informed Middendorf that if he thought someone was in violation of an ordinance then he should notify the Ordinance Officer at the Police Department. Middendorf stated that he is only trying to bring business to the village. This will be put on the agenda for discussion at the next Committee As a Whole meeting.

Trustee Yoch asked to put Aramark Uniforms on the agenda for the next Committee As a Whole meeting.

POLICE CHIEF'S REPORT: No report.

ENGINEER'S REPORT

PARK GRANT APPLICATION

Engineer Saeger reported that the park grant application has been submitted.

CDBG

Engineer Saeger reported that Rhutasel is still working on design plans for the project. The project should go out for bids this winter and construction may start next spring.

EAST/WEST GATEWAY GRANT APPLICATION – No update.

MATT & PAM PATTERSON/KYLE & SHAUNDRA SCHAEFER BUILDING PERMITS

Engineer Saeger informed the board that village ordinance states applications for building permits on property/lots not located in a subdivision must be reviewed by the board. Saeger has reviewed the permits and recommends approval. Attorney Durso has reviewed the property for any restrictions and did not find anything that would prevent a home being built on the lots. Saeger informed the board that the ordinance does state that if the nearest property line of the property is within 100 feet of the village sewer line, then the property must tap into the sewer line. The Schaefer property is within 100 feet, but the Patterson property is not within the limit. Trustee Becherer made a motion which was seconded by Trustee Yoch to approve building permits for Matt & Pam Patterson and Kyle & Shaundra Schaefer, and to allow an aeration system on Tract "D". Roll call was taken: Trustee Becherer, aye; Trustee Yoch, aye; Trustee Rogers, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

PHONE SYSTEM CONTRACT

Engineer Saeger informed the board that the new phone system does not allow the phones in the office to observe when anyone is making a call. This is needed for contact between the front office and the Mayor and Engineer. An expansion module can be added to the existing phones for a cost of \$24.00 per month. Trustee Mourey made a motion which was seconded by Trustee Rogers to authorize the additional monthly fee for expansion modules for the new phone system. Roll call was taken: Trustee Mourey, aye; Trustee Rogers, aye; Trustee Yoch, aye; Trustee Becherer, aye; Trustee Elbe, aye; Trustee Henning, aye. Motion was granted. Saeger informed the board that buttons will be hardwired at each desk to activate opening the front door to Village Hall. This feature was on the old phones.

HEALTH OFFICER'S REPORT: No report.

SAFETY COMMITTEE

Mayor Smallwood reported that there is a Safety Committee Meeting scheduled for December 5, 2019 at 10:00am, if needed.

ZONING BOARD REPORT

Zoning Administrator Saeger reported that there was a hearing on November 6, 2019 to consider subdividing Lot 5 of Lone Oak Estates. The Zoning Board recommended approving the division of the lot. Trustee Yoch made a motion which was seconded by Trustee Elbe to accept the division of lot 5 into lots 5 and 6 to Lone Oak Estates. Roll call was taken: Trustee Yoch, aye; Trustee Elbe, aye;

Trustee Becherer, abstained; Trustee Rogers, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

Zoning Administrator Saeger reported that there are two zoning hearings scheduled for December 9, 2019. One is for a variance request for shed height and setbacks, the other is to review the final plat for the Villas at Sand Rock Creek.

SUPERVISORS REPORT

Supervisor Klein reported that they replaced the water line for the village shed and the township shed. Two separate lines were put in.

Supervisor Klein reported that the street sweeping is scheduled for November 21, 2019.

ATTORNEY'S REPORT

Attorney Durso reported that he approved the contract for the 911 Memorial project.

Trustee Yoch made a motion which was seconded by Trustee Becherer to accept the officer's reports as given. All were in favor. Motion was granted.

COMMITTEE AS A WHOLE

Mayor Smallwood reported that there was a Committee As a Whole meeting on November 12, 2019. The items will be discussed under the individual committee reports. Trustee Yoch made a motion which was seconded by Trustee Becherer to approve the minutes from the Committee As a Whole meeting on November 12, 2019. Roll call was taken: Trustee Yoch, aye; Trustee Becherer, aye; Trustee Rogers, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

FINANCE & INSURANCE COMMITTEE

AUDITOR PROPOSALS

Trustee Becherer made a motion which was seconded by Trustee Elbe to hire CJ Schlosser & Co. LLC for the 2020 audit. Roll call was taken: Trustee Becherer, aye; Trustee Elbe, aye; Trustee Yoch, aye; Trustee Rogers, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

IMRF ERI

Trustee Becherer reminded the board that the payoff amount for the IMRF ERI is \$423,206.75. Mayor Smallwood stated that there is a penalty for withdrawing funds from the CD but paying off the ERI early will save the Village \$197,000.00. Trustee Becherer made a motion which was seconded by Trustee Rogers to authorize payment of the IMRF ERI by drawing \$295,230.00 out of the CD and \$127,976.75 out of surcharge. Roll call was taken: Trustee Becherer, aye; Trustee Rogers, aye; Trustee Yoch, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

CHRISTMAS BONUSES

Trustee Becherer made a motion which was seconded by Trustee Yoch to authorize the payment of

Christmas bonuses for the village employees. Roll call was taken: Trustee Becherer, aye; Trustee Yoch, aye; Trustee Rogers, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

STREET & UTILITY COMMITTEE

WASTEWATER LAGOON PROPERTY LEASE

Mayor Smallwood informed the board the he hadn't spoken to Engineer Saeger yet about drawing up a yearly lease agreement for the wastewater lagoon property. Saeger will work on putting it out for sealed bid.

WILDWOOD HOA

Trustee Rogers reported that the board had discussed the request for the village to contribute to the new street sign pole project that they are working on. The trustees decided not to participate in the project. Mayor Smallwood stated that he notified the HOA representatives of the decision, but they asked if the board would allow them to replace the sign. The trustees agreed that they could replace it with the understanding that if it gets damaged and needs to be replaced by the village it would be at the cost of the HOA. Smallwood will notify them.

RADIO READ METERS

Trustee Rogers reported that there is no update and that this item can be removed from the agenda.

NEW STREET DEPARTMENT TRUCK

Supervisor Klein is waiting for the new truck to arrive at the dealership.

STORM WATER DRAINAGE – The plans for the public-school expansion project are out for bid.

POLICE COMMITTEE – Trustee Elbe reported that the Police Department is accepting applications from the part-time officers until November 22, 2019 for a full-time position. He would like interviews added to the agenda for the next Committee As a Whole meeting.

PARK & CEMETERY COMMITTEE

CAMERAS AT THE PARK, POLICE DEPARTMENT & MAINTENANCE SHED

Trustee Henning reported that he will be putting the camera system in his budget for next year.

PARK BUILDING GRANT

Trustee Henning reported that he will meet with Senator Schimpf this week and will ask him again if he has heard anything about the grant funding. The Senators are out of session until January 2020, so there may not be any word until then.

MEPRD FY20 PARK & TRAIL GRANT PROGRAM

Trustee Henning is going to Millstadt to see how their splash pad is run and where their funding came from. He is hoping the village can use money from next year's grant for a splash pad. He will continue to gather information.

GRAVESTONE REPAIRS

Trustee Mourey spoke to a representative from Weiss Monument. He will get in touch with Trustee Henning to come out and evaluate the gravestones.

911 MEMORIAL

Trustee Henning reported that he will check on the progress of the 911 Memorial. When it is finished, he would like to organize a dedication ceremony.

PARK TREES & LAKE ROCK

Trustee Henning reported that he met with someone to evaluate treating the gumball trees next spring.

Supervisor Klein reported that the street crew will get rock and riprap put around the lake this winter.

ORDINANCE COMMITTEE

ORDINANCE 926-APPROPRIATIONS

Trustee Yoch reported that the Appropriations Ordinance is not ready to be passed yet. It will be voted on at the next Board meeting.

ORDINANCE 927-IRRIGATION METERS

Trustee Yoch has more information on irrigation meters to discuss. This will be on the agenda at the next Committee As a Whole meeting before bringing it to a vote.

ORDINANCE 928-TAX LEVY

Trustee Yoch reported that the Tax Levy Ordinance is not ready to be passed yet. It will be voted on at the next Committee As a Whole meeting.

SEWER CREDIT POLICY

This item will be discussed in combination with irrigation meters at the next Committee As a Whole meeting.

ORDINANCE 929-CANNABIS

Trustee Yoch would like to discuss this ordinance further at the next Committee As a Whole meeting before passing it.

CODE BOOK UPDATE

Trustee Yoch scheduled an Ordinance Committee meeting for December 4, 2019.

RENTAL PROPERTY REGISTRATION/INSPECTION ORDINANCE

Attorney Durso has completed reviewing the draft of the rental property registration form. This item will be on the agenda for the next Committee As a Whole meeting.

ORDINANCE VIOLATIONS – Chief Neff reported that there are three ordinance violation hearings scheduled on December 5, 2019.

ANNEXATION AND BUILDING COMMITTEE

SALT STORAGE BUILDING – No report.

COMMUNITY GARDEN – No report.

VILLAGE HALL GENERATOR – No report.

BILLS AND PAYROLL

Trustee Becherer made a motion which was seconded by Trustee Yoch to authorize Clerk Parker to pay payroll from November 2, 2019 through November 15, 2019. Roll call was taken: Trustee Becherer, aye; Trustee Yoch, aye; Trustee Rogers, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

COMMUNICATIONS: No items.

UNFINISHED BUSINESS: No items.

NEW BUSINESS: No items.

GOOD OF THE VILLAGE: No items.

EXECUTIVE SESSION: None.

Trustee Yoch made a motion which was seconded by Trustee Elbe to adjourn. All trustees were in favor. Motion was granted to adjourn at 8:50pm.