

**MINUTES**  
**VILLAGE BOARD MEETING**  
**February 4, 2020**  
**7:30pm**

The Village Board meeting was called to order at 7:30pm with everyone reciting the Pledge of Allegiance. Trustees Yoch, Becherer, Rogers, Elbe, Henning and Mourey answered roll call.

**CLERK'S REPORT**

The Board received a copy. A motion was made by Trustee Yoch which was seconded by Trustee Becherer to approve the minutes from the board meeting that was held on January 21, 2020. Roll call was taken: Trustee Yoch, aye; Trustee Becherer, aye; Trustee Rogers, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

**TREASURER'S REPORT** – No report.

**GOOD OF THE VILLAGE**

Greg Wieland who lives at 3422 State Rte 159 spoke to the board about receiving a notice from the police department last September informing him that he needs to clean up his property. He discussed the matter with Chief Neff and informed him that he had been dealing with medical issues and had begun to clean up the property. He tried to discuss getting an extension on the clean up deadline with Sergeant Wilson, who did monitor the progress of the cleanup. He stated that he agrees 100% that the place looked like a junkyard when he first received the notice for debris, garbage, and derelict vehicles, but he has been trying to clean it up. He would also like to know if the restrictions are different since his property is zoned agricultural. Attorney Durso informed him that since there is a court case scheduled, neither he nor the trustees would be able to discuss the case with him. Durso told Wieland that he would have to communicate through his attorney, Gary Mack. Durso told Wieland that if he has a problem with any of the officers, he should call Chief Neff and that if he has questions regarding the zoning, he should contact Zoning Administrator Saeger.

**POLICE CHIEF'S REPORT**

Chief Neff stated that the new part-time police officer Mitchell Ettlting will start in a couple of weeks.

Chief Neff reported that the police department received 73 calls for the month of January.

**ENGINEER'S REPORT**

**PIPE LASER PURCHASE**

Engineer Saeger informed the board that a pipe laser needs to be purchased for the project that will be starting on South High Street and Cass Street. After reviewing purchase or rental options, Trustee Yoch made a motion which was seconded by Trustee Rogers to authorize the purchase of a used pipe laser from Gray's Laser and Instrument Service in Smithton for \$1500.00, to include a

one-year warranty. Roll call was taken: Trustee Yoch, aye; Trustee Rogers, aye; Trustee Becherer, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

**CASS STREET STORM SEWER**

Engineer Saeger informed the board that concrete inlets and pipes will need to be purchased for the High Street and Cass Street project. This project is in conjunction with the public-school renovation and reconstruction of their sewer lines. Trustee Becherer made a motion which was seconded by Trustee Elbe to authorize the purchase of four storm sewer inlets from Kohnen Concrete Products for \$4000.00. Roll call was taken: Trustee Becherer, aye; Trustee Elbe, aye; Trustee Yoch, aye; Trustee Rogers, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted. Trustee Becherer then made a motion which was seconded by Trustee Mourey to authorize the purchase of concrete pipes from County Materials Corp. for \$35,000.00. Roll call was taken: Trustee Becherer, aye; Trustee Mourey, aye; Trustee Yoch, aye; Trustee Rogers, aye; Trustee Elbe, aye; Trustee Henning, aye. Motion was granted.

**PARK GRANTS – No update.**

**CDBG MFT FUNDING**

Engineer Saeger reported that the bids for the North High Street project were accepted on February 3, 2020. Hanks Excavating came in with the lowest bid of \$143,819.90. The village will receive \$75,000.00 from the Community Development Block Grant. The grant project plans and paperwork must be completed by the end of June 2020. Saeger stated that the county would have to approve Hank’s Excavating, which wouldn’t allow enough time to put it out for rebid. Trustee Yoch made a motion which was seconded by Trustee Rogers to award Hank’s Excavating the bid for \$143,819.90 for North High Street improvements, contingent upon the county approving them. Roll call was taken: Trustee Yoch, aye; Trustee Rogers, aye; Trustee Becherer, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

**EAST/WEST GATEWAY GRANT APPLICATION**

Engineer Saeger reported that he has advertised that any design consultants turn in their design projects with resumes and qualifications by February 24, 2020. He met with Quigg Engineering today. They wanted to introduce themselves and discuss the project.

**HEALTH OFFICER’S REPORT:** No report.

**SAFETY COMMITTEE**

Mayor Smallwood reported that there is a Safety Committee Meeting scheduled for February 6, 2020 at 10:00am, if needed.

**ZONING BOARD REPORT:** No report.

**SUPERVISORS REPORT**

Supervisor Klein has a list of surplus equipment that can be sold. Mayor Smallwood asked him to send the list to Attorney Durso so that ordinances can be drawn up.

**ATTORNEY’S REPORT**

Attorney Durso reported that he and Chief Neff will continue to follow through on ordinance violations.

Trustee Yoch made a motion which was seconded by Trustee Becherer to accept the officer's reports as given. All were in favor. Motion was granted.

### **COMMITTEE AS A WHOLE**

Mayor Smallwood stated that there was a Committee As a Whole meeting on January 28, 2020. The items will be discussed under the Committee Reports. Trustee Yoch made a motion which was seconded by Trustee Becherer to approve the minutes from the Committee As a Whole meeting held on January 28, 2020. Roll call was taken: Trustee Yoch, aye; Trustee Becherer, aye; Trustee Rogers, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

### **FINANCE & INSURANCE COMMITTEE**

Trustee Becherer made a motion which was seconded by Trustee Elbe to authorize the purchase of two 5-year CD's from Citizens Bank at the rate of 2.2%. \$300,000.00 will come from the general fund and \$100,000.00 will come from road and bridges fund. Roll call was taken: Trustee Becherer, aye; Trustee Elbe, aye; Trustee Yoch, aye; Trustee Rogers, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

Trustee Becherer would like Budget and Finance on the agenda at the next Committee As a Whole meeting.

### **STREET & UTILITY COMMITTEE**

#### **STREET DEPARTMENT NEW EQUIPMENT**

Trustee Rogers reminded the board that they had discussed options of getting a mini excavator for the street department. Trustee Rogers made a motion which was seconded by Trustee Mourey to authorize a three-year purchase plan for a mini excavator for a total price of \$68,390.86, split into 3 yearly payments of \$23,867.37. Roll call was taken: Trustee Rogers, aye; Trustee Mourey, aye; Trustee Yoch, aye; Trustee Becherer, aye; Trustee Elbe, aye; Trustee Henning, aye. Motion was granted.

#### **STREET DEPARTMENT SURPLUS EQUIPMENT**

As discussed under Supervisors Report, Supervisor Klein will forward information on the surplus equipment to Attorney Durso so that ordinances can be written to sell them.

#### **COMMUNITY CLEAN-UP**

Trustee Rogers informed the board that he is working with Supervisor Klein to arrange for a street crew employee to monitor the dumpsters at the park during the Community Clean-up in May.

STORM WATER DRAINAGE – Discussed under Community Development Block Grant.

### **POLICE COMMITTEE**

Trustee Elbe reminded the board that two police officers need to attend a class for evidence training in April. Trustee Elbe made a motion which was seconded by Trustee Rogers to authorize payment of \$650.00 for two officers to attend a conference for evidence training on April 28 & 29,

2020. Roll call was taken: Trustee Elbe, aye; Trustee Rogers, aye; Trustee Yoch, aye; Trustee Becherer, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

**PARK & CEMETERY COMMITTEE**

**CAMERAS AT THE PARK, POLICE DEPARTMENT & MAINTENANCE SHED**

Trustee Henning reminded the board that he is submitting the cost for new cameras and systems in the park and cemetery budget for next year.

PARK BUILDING GRANT – No update.

MEPRD FY20 PARK & TRAIL GRANT PROGRAM – No update.

**GRAVESTONE REPAIRS**

Weiss Monument will begin repairs when the weather permits.

**911 MEMORIAL**

This item will be removed from the agenda.

PARK TREES & LAKE ROCK – No update.

**ORDINANCE COMMITTEE**

**CODE BOOK UPDATE**

Trustee Yoch and the Ordinance Committee will meet with Attorney Durso on February 13, 2020 at 6:00pm to discuss codification.

**RENTAL PROPERTY REGISTRATION/INSPECTION ORDINANCE**

Trustee Yoch will meet with Chief Neff to go over Attorney Durso's recommendations for the new ordinance. This will be added to the agenda for the next Committee As a Whole meeting.

**ORDINANCE VIOLATIONS**

Trustee Yoch reported that progress continues with ordinance violations.

**ANNEXATION AND BUILDING COMMITTEE**

**VILLAGE HALL LANDSCAPING**

Trustee Mourey reported that he will review the landscaping bid from Kicklighter Landscaping with Clerk Parker and remove some items. He would like this item on the agenda for the next Committee As a Whole meeting.

SALT STORAGE BUILDING – No report.

VILLAGE HALL GENERATOR – No report.

**BILLS AND PAYROLL**

Trustee Becherer made a motion which was seconded by Trustee Henning to authorize Clerk Parker to pay the payroll from January 11, 2020 through January 24, 2020. Roll call was taken: Trustee

Becherer, aye; Trustee Henning, aye; Trustee Yoch, aye; Trustee Rogers, aye; Trustee Elbe, aye; Trustee Mourey, aye. Motion was granted.

**COMMUNICATIONS:** No items.

**UNFINISHED BUSINESS:** No items.

**NEW BUSINESS**

Trustee Yoch reported that the Commercial Club donated 5 Christmas decorations for the street poles and a Santa decoration for the Christmas Display that the Commercial Club sets up near the recycling center. Yoch thanked the Commercial Club for their generous donation to the Village Christmas decorations on behalf of the board and the village.

**GOOD OF THE VILLAGE:** No items.

**EXECUTIVE SESSION:** None.

Trustee Yoch made a motion which was seconded by Trustee Rogers to adjourn. All trustees were in favor. Motion was granted to adjourn at 8:29pm.