

**MINUTES  
VILLAGE BOARD MEETING  
April 7, 2020  
7:30pm**

This meeting was held via teleconference in accordance with government mandate 2020-7. Mayor Smallwood attended the meeting from Village Hall. Trustees Yoch, Becherer, Rogers, Elbe, Henning and Mourey attended the meeting via teleconference. Village Clerk Parker, Engineer Saeger, Supervisor Klein, and Attorney Durso attended via teleconference also. Hans Carpenter from the Freeburg Tribune listened to the meeting via teleconference. The meeting was called to order at 7:30pm.

**CLERK'S REPORT**

The Board received a copy. A motion was made by Trustee Yoch which was seconded by Trustee Elbe to approve the minutes from the board meetings that were held on March 17, and March 25, 2020. Roll call was taken: Trustee Yoch aye; Trustee Elbe, aye; Trustee Becherer, aye; Trustee Rogers, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

**TREASURER'S REPORT:** No report.

**GOOD OF THE VILLAGE:** No items.

**POLICE CHIEF'S REPORT:** Chief Neff did not attend the meeting.

**ENGINEER'S REPORT**

**207 JOMAR EASEMENT RETAINING WALL**

Engineer Saeger reported that he received a request to allow a retaining wall to be installed at 207 JoMar. The wall would encroach approximately 5 feet into the easement. Saeger does not think that the wall will restrict the flow of water. Saeger will have the utilities marked and report back to the trustees to let them know if the location of the utilities will be a concern. This will be discussed again at the next board meeting.

**RESOLUTION FOR N. HIGH STREET PROJECT**

Engineer Saeger reported that since the bid for the N. High Street Project was higher than expected the grants department stated that a new resolution needs to be passed for the amount that is over the original estimate. That amount is \$68,819.90. The village will be responsible for that amount. Trustee Yoch made a motion which was seconded by Trustee Rogers for Mayor Smallwood to sign Resolution 2020-06. Roll call was taken: Trustee Yoch, aye; Trustee Rogers, aye; Trustee Becherer, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

**PARK GRANTS –** No update.

## **CDBG**

Engineer Saeger reported that Hank's Excavating has started on the N. High Street project.

## **EAST/WEST GATEWAY GRANT APPLICATION**

Engineer Saeger reported that the next step will be to select an Engineer for this project which is the Highway 159 turn lanes.

## **HEALTH OFFICER'S REPORT**

Health Officer Rogers informed everyone that they should be wearing masks and gloves in public and to remove the gloves using the correct procedure.

## **SAFETY COMMITTEE**

Mayor Smallwood reported that the Safety Committee Meeting scheduled for May 7, 2020 has been cancelled do the Coronavirus pandemic.

## **ZONING BOARD REPORT**

Zoning Administrator Saeger reported that he did receive a request for a variance for a setback but no zoning hearings are being scheduled right now due to the Coronavirus pandemic.

## **SUPERVISORS REPORT**

Supervisor Klein reported that he has not been working since last Wednesday. His spouse has tested positive for Covid 19. He has the remaining street crew working two people per day until everyone is cleared to return to work. The part-time summer help are mowing the park and the cemetery. The street crew has also begun clearing out brush along the creek and walking trail.

## **ATTORNEY'S REPORT**

Attorney Durso reported that he doesn't think that there should be a retaining wall or any permanent construction allowed in easements.

Trustee Yoch made a motion which was seconded by Trustee Becherer to accept the officer's reports as given. All were in favor. Motion was granted.

## **COMMITTEE AS A WHOLE**

Mayor Smallwood stated that there were Committee As a Whole meetings on March 10, March 14, and March 31, 2020. The items from March 31, 2020 will be discussed under the Committee Reports. Trustee Yoch made a motion which was seconded by Trustee Becherer to approve the minutes from the Committee As a Whole meetings held on March 10, March 14, and March 31 2020. Roll call was taken: Trustee Yoch, aye; Trustee Becherer, aye; Trustee Rogers, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

## **FINANCE & INSURANCE COMMITTEE**

### **BUDGET & FINANCE**

Trustee Becherer reported that the budget is near completion. He would like to have Budget on the agenda for the next Committee As a Whole meeting.

**STREET & UTILITY COMMITTEE**

**NEW EQUIPMENT PURCHASE**

Trustee Rogers reported that they are still looking for a used trailer to haul the mini excavator. Supervisor Klein is selling surplus equipment to help augment the budget money for the purchase of needed equipment for the mini excavator.

**STORM WATER DRAINAGE – SMITHTON GRADE SCHOOL**

Trustee Rogers reported that the project is on hold until Ameren finishes relocating the gas lines.

**RADIO READS & METER QUOTES**

Supervisor Klein reported that he needs to order 18 one inch meters and a command link for the radio reads. This will be voted on at the next board meeting.

**POLICE COMMITTEE**

Trustee Elbe reported that they are still looking for part-time Police Officers. Chief Neff has been using the current part-time officers to help fill shifts due to the full-time officers working overtime shifts.

**PARK & CEMETERY COMMITTEE**

**PARK PLANNING GRANT – No update.**

**CAMERAS AT THE PARK, POLICE DEPARTMENT & MAINTENANCE SHED**

Trustee Henning reported that Jarvis Electric is scheduled to start moving the electric plugs lower on the poles at the park when the weather permits. Trustee Henning made a motion which was seconded by Trustee Mourey to authorize repair/relocation of the electric plugs on the poles at the park for the amount of \$4275.00. Roll call was taken: Trustee Henning, aye; Trustee Mourey, aye; Trustee Yoch, aye; Trustee Becherer, aye; Trustee Rogers, aye; Trustee Elbe, aye. Motion was granted.

**PARK BUILDING GRANT – No update.**

**MEPRD FY20 PARK & TRAIL GRANT PROGRAM**

Trustee Henning informed Engineer Saeger that the board decided not to submit a grant for the planning study for a hiking trail.

**GRAVESTONE REPAIRS – No update.**

**PARK TREES & LAKE ROCK**

Trustee Henning reported that the gumball trees in the park will be sprayed to help eliminate the formation of gumballs.

**ORDINANCE COMMITTEE**

**CODE BOOK UPDATE**

Trustee Yoch reported that Frank Heiligenstein is reviewing the final updates that the board has made to the Code Book. Heiligenstein might want to meet to discuss any final questions.

**DECLARATION OF A PUBLIC EMERGENCY-ORDINANCE 934**

Trustee Yoch made a motion which was seconded by Trustee Henning for Clerk Parker to read Ordinance 934 by title only. Roll call was taken: Trustee Yoch, aye; Trustee Becherer, aye; Trustee Rogers, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted. After Parker read the ordinance by title only Trustee Yoch made a motion which was seconded by Trustee Becherer to pass Ordinance 934. Roll call was taken: Trustee Yoch, aye; Trustee Becherer, aye; Trustee Rogers, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

#### RENTAL PROPERTY REGISTRATION/INSPECTION ORDINANCE

Trustee Yoch reported that the ordinance is completed and will be voted on at the next board meeting.

#### **ANNEXATION AND BUILDING COMMITTEE**

##### VILLAGE HALL LANDSCAPING

Trustee Mourey reported that the landscaping has been completed and looks good.

##### LOCIS VEHICLE/LICENSE/PERMIT MODULE

Trustee Mourey made a motion which was seconded by Trustee Henning to authorize the purchase of the LOCIS vehicle/license/permit module. Roll call was taken: Trustee Mourey, aye; Trustee Henning, aye; Trustee Yoch, aye; Trustee Becherer, aye; Trustee Rogers, aye; Trustee Elbe, aye. Motion was granted.

##### COMMUNITY GARDEN

Trustee Mourey and Trustee Rogers would like residents to hold off on the community garden until the Covid 19 epidemic ends.

##### CONCRETE FLOORS AT VILLAGE SHED

Trustee Mourey reported that he will put concrete floors for the village shed into next years budget.

SALT STORAGE BUILDING – No report.

VILLAGE HALL GENERATOR – No report.

#### **BILLS AND PAYROLL**

Trustee Becherer made a motion which was seconded by Trustee Yoch to authorize Clerk Parker to pay the bills and payroll from March 7, 2020 through March 20, 2020 and March 21, 2020 through April 3 2020. Roll call was taken: Trustee Becherer, aye; Trustee Yoch, aye; Trustee Rogers, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

#### **COMMUNICATIONS**

Clerk Parker shared a thank you from the families of the deceased Grant Ehret and Judy Alton for the condolences sent from the Village.

#### **UNFINISHED BUSINESS**

Clerk Parker will place the resolutions and ordinances that need signatures from the trustees in the back room of Village Hall. The trustees can come in the back door and sign them.

**NEW BUSINESS**

Clerk Parker stated that there is no update on office personnel.

**GOOD OF THE VILLAGE**

Mayor Smallwood updated the board that the Village Hall staff and Street Crew, as well as Engineer Saeger are rotating their shifts and locations to follow Covid 19 safety precautions. This is being done to mitigate any issues since an employee that was exposed to Covid 19 was in Village Hall and the Shed. Village Hall, the maintenance shed, the Police Department, and all village vehicles have been sanitized by ServPro. Receipts are being kept in case FEMA will reimburse Covid 19 expenditures. Everything possible is being done to maintain and secure the safety of village employees, and provide the best service that can be given to the residents of Smithton.

Clerk Parker reported that the office will not be open to the residents on Saturday April 25, 2020 due to the Covid 19 virus. The village-wide yard sale on May 2, 2020, as well as the village-wide clean up/park dumpsters on May 12 & 13, 2020 will be cancelled for now but might be rescheduled in the future. UTV inspections and stickers will not expire on April 30, 2020. These updates will be posted on Groupcast, the Village website, and the Police Department Face book page.

**EXECUTIVE SESSION:** None.

Trustee Yoch made a motion which was seconded by Trustee Becherer to adjourn. All trustees were in favor. Motion was granted to adjourn at 8:40pm.