

MINUTES
VILLAGE BOARD MEETING
May 5, 2020
7:30pm

This meeting was held via teleconference in accordance with government mandate 2020-07. Mayor Smallwood attended the meeting from Village Hall. Trustees Yoch, Becherer, Rogers, Elbe and Henning attended the meeting via teleconference. Village Clerk Parker, Engineer Saeger, Supervisor Klein, Chief Neff, and Attorney Durso attended via teleconference also. Trustee Mourey joined the teleconference shortly after the meeting started. The meeting was called to order at 7:30pm.

CLERK'S REPORT

The Board received a copy. A motion was made by Trustee Yoch which was seconded by Trustee Becherer to approve the minutes from the board meeting held on April 21, 2020. Roll call was taken: Trustee Yoch aye; Trustee Becherer, aye; Trustee Elbe, aye; Trustee Rogers, aye; Trustee Henning, aye. Trustee Mourey absent. Motion was granted.

TREASURER'S REPORT – No report.

GOOD OF THE VILLAGE

Mayor Smallwood presented his Zoning Board Appointments for this year to the board for approval:

Zoning Board Administrator – Scott Saeger

Deputy Administrator – Beth Buehlhorn

The remaining appointments will now be appointed with staggered terms to comply with State statutes:

Zoning Chairperson – Lori Rodriguez, seven-year term

Board members; Tom Incrocci, six-year term; Mark Parker, five-year term; Dale Becherer, four-year term; Tom Schanherr, three-year term; Leo Simburger, two-year term; Mark Mueller, one-year term.

Trustee Yoch made a motion which was seconded by Trustee Becherer to approve the Mayor's Zoning Board appointments. Roll call was taken: Trustee Yoch, aye; Trustee Becherer, aye; Trustee Rogers, Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

POLICE CHIEF'S REPORT

Chief Neff gave a summary of the police department calls from April. They received 76 calls. Neff reported that Derek Blaha, on behalf of Country Financial made a \$750.00 donation to the police department. Neff acknowledged their generosity.

ENGINEER'S REPORT

ENERGY EFFICIENT UPGRADES AT WASTEWATER TREATMENT PLANT

Trustee Yoch made a motion which was seconded by Trustee Rogers to authorize energy efficient upgrades at the wastewater treatment plant, not to exceed \$50,000.00. Roll call was taken: Trustee Yoch, aye; Trustee Rogers, aye; Trustee Becherer, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

CDBG

Engineer Saeger reported that the N. High Street project is 90% complete. A section on the north end of the project has a gutter that was installed too high. Saeger is checking on getting that corrected. The project is about \$10,000.00 over budget due to a utility conflict, and added sidewalk and driveway pouring to even out unlevel areas. Saeger has received a pay request from Hank's. Saeger reported that \$68,819.90 would still leave a partial payment due when the work is completed. Trustee Rogers made a motion which was seconded by Trustee Yoch to authorize payment of \$68,819.90 to Hank's Excavating. Roll call was taken: Trustee Rogers, aye; Trustee Yoch, aye; Trustee Becherer, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

EAST/WEST GATEWAY GRANT APPLICATION

Engineer Saeger reported that he and Trustee Yoch and Mayor Smallwood reviewed the Engineering Firms for the turn lane on Highway 159 project. Saeger recommends Rhutasel and Associates for the project if they can work within the budgeted amount in the grant, then a contract can be drawn up. If they cannot negotiate within the budgeted amount, then the next Engineering Firm will be contacted. Saeger will contact Rhutasel and Associates.

MFT RESOLUTION 2020-07

Engineer Saeger informed the board that a resolution needs to be approved and signed by the Mayor for the MFT budget for the next fiscal year. Trustee Rogers made a motion which was seconded by Trustee Yoch to pass Resolution 2020-07. Roll call was taken: Trustee Rogers, aye; Trustee Yoch, aye; Trustee Becherer, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted. Mayor Smallwood will sign the Resolution.

HEALTH OFFICER'S REPORT

Trustee Rogers reported for Health Officer Rogers that there are some Covid 19 cases in the area, and that everyone should practice safe routines.

SAFETY COMMITTEE

Mayor Smallwood reported that there is a Safety Committee Meeting scheduled for May 7, 2020, if needed.

ZONING BOARD REPORT

Zoning Administrator Saeger reported that he has two variance requests, but no zoning hearings are being scheduled right now due to the Covid 19 virus.

SUPERVISORS REPORT

Supervisor Klein reported that work orders are being completed. The street crew are still not working at full staff due to Covid 19 precautions.

ATTORNEY'S REPORT – No report.

Trustee Yoch made a motion which was seconded by Trustee Becherer to accept the officer's reports as given. All were in favor. Motion was granted.

COMMITTEE AS A WHOLE

Mayor Smallwood stated that there was a Committee As a Whole meeting on April 28, 2020. The items will be discussed under the Committee Reports. Trustee Yoch made a motion which was seconded by Trustee Becherer to approve the minutes from the Committee As a Whole meeting held on April 28, 2020. Roll call was taken: Trustee Yoch, aye; Trustee Becherer, aye; Trustee Rogers, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

FINANCE & INSURANCE COMMITTEE

BUDGET & FINANCE – No report.

STREET & UTILITY COMMITTEE

NEW EQUIPMENT PURCHASE

Supervisor Klein reported that Camper Exchange has a used trailer that could be used by the street crew for the mini excavator. The price is \$5800.00. Trustee Mourey made a motion which was seconded by Trustee Rogers to authorize the purchase of a used trailer from Camper Exchange for the amount of \$5800.00. Roll call was taken: Trustee Mourey, aye; Trustee Rogers, aye; Trustee Yoch, aye; Trustee Becherer, aye; Trustee Elbe, aye; Trustee Henning, aye. Motion was granted.

STORM WATER DRAINAGE – SMITHTON GRADE SCHOOL – No report.

RADIO READS & METER QUOTES – No report. This item will be removed from the agenda.

POLICE COMMITTEE

POLICE PERSONNEL

Trustee Elbe reported that the police department is still looking for a part-time officer.

Trustee Elbe reported that Cory from the street crew looked at the white Charger and will try changing the spark plugs to see if the engine will run better.

Mayor Smallwood would like to schedule a Committee As a Whole meeting for May 12, 2020. He would like Recycling Center on the agenda.

PARK & CEMETERY COMMITTEE

REPAIR EXISTING CAMERA SYSTEM

Trustee Henning reported that Jarvis Electric will start repairs in the park when weather permits. When their work is complete the camera replacement project can start.

CAMERAS AT THE PARK, POLICE DEPARTMENT & MAINTENANCE SHED – see above report.

PARK BUILDING GRANT – No update.

GRAVESTONE REPAIRS

Work on the gravestone repairs has begun.

ORDINANCE COMMITTEE

APPROVAL OF ORDINANCE COMMITTEE MEETING MINUTES FROM APRIL 3, 2020

Trustee Yoch made a motion which was seconded by Trustee Rogers to approve the minutes from the Ordinance Committee meeting held on April 30, 2020. Roll call was taken: Trustee Yoch, aye; Trustee Rogers, aye; Trustee Becherer, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

DECLARATION OF A PUBLIC EMERGENCY-ORDINANCE 937

Trustee Yoch made a motion which was seconded by Trustee Rogers for Clerk Parker to read Ordinance 937 by title only. Roll call was taken: Trustee Yoch, aye; Trustee Rogers, aye; Trustee Becherer, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted. After Parker read the ordinance by title only, Trustee Yoch made a motion which was seconded by Trustee Rogers to pass Ordinance 937. Roll call was taken: Trustee Yoch, aye; Trustee Rogers, aye; Trustee Becherer, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

CODIFICATION

Trustee Yoch reported that the Ordinance Committee reviewed the updated code books submitted by Frank Heiligenstein and found that many of the changes that the committee had submitted to him had not been entered in the code book or not entered as submitted. Yoch will contact Heiligenstein regarding entering the changes as suggested by the board.

RENTAL PROPERTY REGISTRATION/INSPECTION ORDINANCE

Trustee Yoch made a motion which was seconded by Trustee Rogers for Clerk Parker to read Ordinance 938 by title only. Roll call was taken: Trustee Yoch, aye; Trustee Rogers, aye; Trustee Becherer, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted. After Parker read Ordinance 938 by title only, Trustee Yoch made a motion which was seconded by Trustee Elbe to pass Ordinance 938. Roll call was taken: Trustee Yoch, aye; Trustee Elbe, aye; Trustee Becherer, aye; Trustee Rogers, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

ANNEXATION AND BUILDING COMMITTEE

FULFORD PROPERTY-ROUTE 159 & DOUGLAS ROAD

Mayor Smallwood reached out to John Fulford regarding this item but has not heard back from him.

COMMUNITY GARDEN

Trustee Rogers reported that he had few calls about the garden. Trustee Mourey and the board agreed that the garden should remain closed until the Covid 19 mandates are removed.

CONCRETE FLOORS AT VILLAGE SHED – No report.

SALT STORAGE BUILDING – No report.

VILLAGE HALL GENERATOR – No report.

BILLS AND PAYROLL

Trustee Becherer made a motion which was seconded by Trustee Yoch to authorize Clerk Parker to pay April bills and the payroll from April 18, 2020 through May 1, 2020. Roll call was taken: Trustee Becherer, aye; Trustee Yoch, aye; Trustee Rogers, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

COMMUNICATIONS – None.

UNFINISHED BUSINESS – None.

NEW BUSINESS

OFFICE PERSONNEL – No Update.

GOOD OF THE VILLAGE – No items.

EXECUTIVE SESSION: None.

Trustee Yoch made a motion which was seconded by Trustee Rogers to adjourn. All trustees were in favor. Motion was granted to adjourn at 8:21pm.