

**MINUTES  
VILLAGE BOARD MEETING  
June 2, 2020  
7:30pm**

This meeting was held via teleconference in accordance with government mandate 2020-07. Mayor Smallwood attended the meeting from Village Hall. Trustees Yoch, Becherer, Rogers, Elbe, Henning and Mourey attended the meeting via teleconference. Village Clerk Parker, Engineer Saeger, Supervisor Klein, Chief Neff, and Attorney Durso attended via teleconference also. The meeting was called to order at 7:30pm.

**CLERK'S REPORT**

The Board received a copy. A motion was made by Trustee Yoch which was seconded by Trustee Becherer to approve the minutes from the board meeting held on May 19, 2020. Roll call was taken: Trustee Yoch aye; Trustee Becherer, aye; Trustee Elbe, aye; Trustee Rogers, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

**TREASURER'S REPORT** – No report.

**GOOD OF THE VILLAGE** – No comments.

**POLICE CHIEF'S REPORT**

Chief Neff reported that the police department received 67 calls for the month of May.

**ENGINEER'S REPORT**

**WATER SYSTEM AT MOBILE HOME PARK**

Engineer Saeger reported that he contacted our operator at TAC and asked for a letter explaining the options for the water system at the mobile home park. Saeger will forward the letter to the new owner when it is received.

**ENERGY EFFICIENT UPGRADES AT WASTEWATER TREATMENT PLANT**

Engineer Saeger reported that he has advertised for bids for the energy efficiency upgrades at the treatment plant. Bids are due by June 15, 2020. He will speak to any interested parties individually at the treatment plant.

**N. HIGH STREET PROJECT**

Engineer Saeger reported that Hank's has completed their work on the project and Saeger has the signed lien wavers from the suppliers and subcontractors. Saeger presented a resolution stating that the village will pay the contractor the additional \$14,819.90 that is due to them for their work. The county grants department asked for the resolution to be signed. Trustee Yoch made a motion which was seconded by Trustee Rogers to pass Resolution 2020-08. Roll call was taken: Trustee

Yoch, aye; Trustee Rogers, aye; Trustee Becherer, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

#### **MAIN STREET TURN LANE PROJECT**

Engineer Saeger reported that Rhutasel & Associates will submit a contract for the project.

#### **502 S. HICKORY SHED**

Engineer Saeger informed the board that a shed located on a concrete pad has been installed in an easement without a building permit. Saeger stated that he had emailed and spoken by phone with the owners to discuss the project prior to the installation, but they went forward with the project without getting a building permit. Saeger has sent a letter stating that the shed needs to be removed by July 17, 2020. Saeger asked the board for direction if the shed is not removed. Attorney Durso stated that the owner could be cited at that time. This will be discussed at the next Committee As a Whole meeting.

#### **HEALTH OFFICER'S REPORT**

Trustee Rogers reported for Nancy Rogers that there have been positive Covid 19 cases in the 62285-zip code.

#### **SAFETY COMMITTEE**

Mayor Smallwood reported that there is a Safety Committee Meeting scheduled for June 4, 2020, if needed.

#### **ZONING BOARD REPORT**

Zoning Administrator Saeger reported that he has received variance requests. He is researching how to hold the meetings via teleconference. Attorney Durso told Saeger that he will forward the latest court guidelines regarding meetings.

#### **SUPERVISORS REPORT**

Supervisor Klein reported that the street crew will start on the South Street project.

#### **ATTORNEY'S REPORT – No report.**

Trustee Yoch made a motion which was seconded by Trustee Becherer to accept the officer's reports as given. All were in favor. Motion was granted.

#### **COMMITTEE AS A WHOLE**

Mayor Smallwood stated that there was a Committee As a Whole meeting on May 26, 2020. The items will be discussed under the individual committee reports. Trustee Yoch made a motion which was seconded by Trustee Becherer to approve the minutes from the Committee As a Whole meeting on May 26, 2020. Roll call was taken: Trustee Yoch, aye; Trustee Becherer, aye; Trustee Rogers, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

#### **FINANCE & INSURANCE COMMITTEE**

##### **END OF YEAR BUDGET**

Trustee Becherer reported that the board will continue to keep an eye on the expense numbers in the budget.

2021 APPROPRIATIONS – No report.

**STREET & UTILITY COMMITTEE**

RECYCLING CENTER

Trustee Rogers would like to discuss this item at the next Committee As a Whole meeting.

STORM WATER DRAINAGE – SMITHTON GRADE SCHOOL

Trustee Rogers reported that this project will start tomorrow if the weather permits.

**POLICE COMMITTEE**

POLICE VEHICLE

Trustee Elbe reported that he checked into adding a clear coat to the bids for touch up painting on the police department's Crown Vic. Jerry's Auto Body in Freeburg did not recommend clear coat on top of touch up areas only. They stated that the touch up paint should suffice. Trustee Elbe made a motion which was seconded by Trustee Yoch to authorize Jerry's Auto Body to do touch up painting on the police department's Crown Vic for \$1655.94. Roll call was taken: Trustee Elbe, aye; Trustee Yoch, aye; Trustee Becherer, aye; Trustee Rogers, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

NEIGHBORHOOD WATCH PROGRAM

Trustee Elbe has not heard anything further from the group interested in a possible neighborhood watch program. The Mayor and Chief Neff stated that they have not heard anything. The Mayor stated that the board did discuss it at the Committee As a Whole meeting and felt that social media pretty much removes the need for a watch program, but he would like to keep this item on the agenda for now.

**PARK & CEMETERY COMMITTEE**

REPAIR EXISTING CAMERA SYSTEM

Trustee Henning reported that seven of the cameras have been installed so far. The project should be completed by this Friday.

CAMERAS AT THE PARK, POLICE DEPARTMENT & MAINTENANCE SHED

Trustee Henning reported that this project might be split up when the cameras at the park are installed. The Police Department and maintenance shed cameras could be put into those individual budget line items.

PARK BUILDING GRANT – No update.

GRAVESTONE REPAIRS

Trustee Henning will check with Weiss Monument about the progress at the cemetery.

**ORDINANCE COMMITTEE**

DECLARATION OF A PUBLIC EMERGENCY-ORDINANCE 940

Trustee Yoch made a motion which was seconded by Trustee Becherer for Clerk Parker to read Ordinance 940-Declaration of a Public Emergency, by title only. Roll call was taken: Trustee Yoch, aye; Trustee Becherer, aye; Trustee Rogers, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted. After Parker read the ordinance by title only, Trustee Yoch

made a motion which was seconded by Trustee Becherer to pass Ordinance 940-Declaration of a Public Emergency. Roll call was taken: Trustee Yoch, aye; Trustee Becherer, aye; Trustee Rogers, aye; Trustee Elbe, aye; Trustee Henning, aye; Trustee Mourey, aye. Motion was granted.

#### **CODIFICATION**

Trustee Yoch reported that Frank Heligenstein still wants to meet with the Ordinance Committee to review the new ordinance books. Mayor Smallwood stated that if they meet in village hall then Covid 19 precautions must be taken, and the meeting would have to be available via teleconference for the public to call in.

#### **ANNEXATION AND BUILDING COMMITTEE**

##### **GROCERY STORE**

Trustee Mourey reported that the legal details regarding the property covenant are almost finalized. Mr. Koerber will be closing on the property on June 25, 2020 and is anxious to break ground.

##### **COMMUNITY GARDEN**

Trustee Mourey asked the board what they thought about the status of the community garden for this year. The board decided that due to the pandemic lasting this long, the garden should be closed for this year.

CONCRETE FLOORS AT VILLAGE SHED – No update.

SALT STORAGE BUILDING – No report.

VILLAGE HALL GENERATOR – No report.

#### **BILLS AND PAYROLL**

Trustee Becherer made a motion which was seconded by Trustee Mourey to authorize Clerk Parker to pay the bills and the payroll from May 16, 2020 through May 29, 2020. Roll call was taken: Trustee Becherer, aye; Trustee Mourey, aye; Trustee Yoch, aye; Trustee Rogers, aye; Trustee Elbe, aye; Trustee Henning, aye. Motion was granted.

**COMMUNICATIONS** – None.

#### **UNFINISHED BUSINESS**

Trustee Henning asked the Mayor when the bathrooms could be opened at the park. Mayor Smallwood replied that they could all be opened now. Henning will speak to Supervisor Klein and ask him to open them.

#### **NEW BUSINESS**

##### **OFFICE PERSONNEL**

Clerk Parker reported that a lot of applications have been received for the full-time office position. She will proceed with phone interviews.

**GOOD OF THE VILLAGE** – No items.

**EXECUTIVE SESSION:** None.

Trustee Yoch made a motion which was seconded by Trustee Rogers to adjourn. All trustees were in favor. Motion was granted to adjourn at 8:15pm.