



**VILLAGE OF SMITHTON  
APPLICATION FOR RESIDENTIAL  
RENTAL PROPERTY TENANT PERMIT**

A permit is hereby requested for those names below to occupy the premises at:

Permit No. \_\_\_\_\_ Street \_\_\_\_\_ Unit \_\_\_\_\_

*Anyone occupying the premises is named hereon. Any person not named hereon who moves into these premises after the permit is issued is violating the law unless such additional occupancy is authorized by the Village of Smithton.*

**Tenant and all Occupants 18 and over must include first and last names and copies of photo IDs.**

Tenant's Name \_\_\_\_\_ Date of Birth (DOB) \_\_\_\_\_

Phone \_\_\_\_\_ Smithton Vehicle Sticker # \_\_\_\_\_ Photo ID \_\_\_\_\_

**Additional Occupants:**

Name _____	DOB _____	Relation to Tenant _____	ID _____
Name _____	DOB _____	Relation to Tenant _____	ID _____
Name _____	DOB _____	Relation to Tenant _____	ID _____
Name _____	DOB _____	Relation to Tenant _____	ID _____
Name _____	DOB _____	Relation to Tenant _____	ID _____
Name _____	DOB _____	Relation to Tenant _____	ID _____

**Formula to determine occupants per bedroom:**

SQUARE FOOTAGE OF BEDROOM SPACE	NUMBER OF PERSONS ALLOWED PER BEDROOM
Minimum 70	1
At least 100	2
" 150	3
" 200	4
" 250	5
" 300	6

**To be completed by Village of Smithton Office Staff:**

SQUARE FOOTAGE OF BEDROOM(S) DETERMINED FROM THE OWNER/AGENT PERMIT	
Bedroom 1 Square Footage _____	= _____ occupants
Bedroom 2 Square Footage _____	= _____ occupants
Bedroom 3 Square Footage _____	= _____ occupants
Bedroom 4 Square Footage _____	= _____ occupants

Tenant Signature \_\_\_\_\_

Date \_\_\_\_\_

Make check payable to: Village of Smithton

Notarized \_\_\_\_\_

**OFFICE USE:**

Maximum # of Occupants \_\_\_\_\_

Permit # \_\_\_\_\_

# of Occupants \_\_\_\_\_

# of Bedroom(s) \_\_\_\_\_

Fee Paid (\$25.00) \_\_\_\_\_