

# Village of Smithton

101 South Main Street — 618 / 233-4180 — 618 / 233-0880 (fax)  
SMITHTON, ILLINOIS 62285

MAYOR,  
MIKE SMALLWOOD

VILLAGE CLERK,  
ANNETTE PARKER



TRUSTEES,  
JASON BECHERER  
CHARLES ROGERS  
JAMES ELBE  
PHIL HENNING  
JIM MOUREY  
TIM HOPKINS

## VILLAGE BOARD MEETING MINUTES November 16, 2021 7:30PM

The meeting at Village Hall was called to order at 7:30pm. Everyone recited the Pledge of Allegiance. Trustees Becherer, Elbe, Henning, Mourey and Hopkins answered roll call. Also present were Mayor Smallwood, Clerk Parker, Engineer Saeger, Supervisor Klein and Chief Neff. Trustee Rogers and Attorney Durso was absent.

### **CLERK'S REPORT**

The Board received a copy. A motion was made by Trustee Becherer which was seconded by Trustee Elbe to approve the minutes from the board meeting held on November 2, 2021. Roll call was taken: Trustee Becherer, yes; Trustee Elbe, yes; Trustee Rogers, absent; Trustee Henning, yes; Trustee Mourey, yes; Trustee Hopkins, yes. Motion was granted.

**TREASURER'S REPORT** – The Board received a copy.

### **GOOD OF THE VILLAGE**

Mayor Smallwood reported that the Smithton Commercial Club is asking the Village for a donation for the Lighted Christmas Parade and Winterfest. A motion was made by Trustee Mourey which was seconded by Trustee Hopkins to authorize a \$250 donation to the Smithton Commercial Club for the Lighted Parade and Winterfest. Roll call was taken: Trustee Mourey, yes; Trustee Hopkins, yes; Trustee Becherer, yes; Trustee Rogers, absent; Trustee Elbe, yes; Trustee Henning, yes. Motion was granted.

### **POLICE CHIEF'S REPORT**

Chief Neff reported that the property owner at 17 N High St was served a notice and has five days to comply.

### **ENGINEER'S REPORT**

IPWMAN – PUBLIC WORKS MUTUAL AIDE

Engineer Saeger reported that an ordinance will be voted on later in the meeting.

WATER TOWER MAINTENANCE AND PAINT TRIAL – No update.

**AMERICAN RESCUE PLAN ACT**

No report – This will be added to Committee As a Whole.

**VILLAGE HALL HVAC BIDS**

Engineer Saeger reported that he reached out to Funk Heating & Cooling, Inc. Saeger is waiting on a call back for the date on when the equipment will arrive.

**405 S. HICKORY STORM WATER CONNECTION TO SANITARY SEWER**

Engineer Saeger reported that he reached out to the property owner. The property owner indicated he spoke to his contractor and has not heard back from his contractor on a scheduled date.

**CDBG INCOME SURVEY**

Engineer Saeger reported that only five surveys are left that need to be turned in. Phone calls have been made to those individuals.

**ST. CLAIR COUNTY PARKS GRANT – No report.**

**HEALTH OFFICER’S REPORT – No report.**

**SAFETY COMMITTEE**

There will be a Safety Committee Meeting December 2, 2021, at 10:00am if needed.

**ZONING BOARD REPORT**

Engineer Saeger reported that a hearing will be scheduled next month for a variance.

**SUPERVISORS REPORT**

Supervisor Klein reported that they started on the SAA building this week. Klein also took part in a demonstration for a vacuum truck and jetter. Klein discussed the options to repair the flush valve or replace it with a fire hydrant located on Cornerstone. A motion was made by Trustee Mourey which was seconded by Trustee Becherer to authorize Supervisor Klein to replace a subterranean flush valve with a fire hydrant at a cost not to exceed \$4,000 at 5579 Cornerstone. Roll call was taken: Trustee Mourey, yes; Trustee Becherer, yes; Trustee Rogers, absent; Trustee Elbe, yes; Trustee Henning, yes; Trustee Hopkins, yes. Motion was granted.

**ATTORNEY’S REPORT**

Attorney Durso was absent, no report.

Trustee Becherer made a motion which was seconded by Trustee Elbe to accept the Officer’s reports. All were in favor. Motion was granted.

### **COMMITTEE AS A WHOLE**

Mayor Smallwood reported that there was a Committee As a Whole meeting on November 9, 2021. The items will be discussed under the Committee Reports. Trustee Becherer made a motion which was seconded by Trustee Elbe to approve the minutes from the Committee As a Whole meeting on November 9, 2021. Roll call was taken: Trustee Becherer, yes; Trustee Elbe, yes; Trustee Rogers, absent; Trustee Henning, yes; Trustee Mourey, yes; Trustee Hopkins, yes. Motion was granted.

### **FINANCE & INSURANCE COMMITTEE – TRUSTEE BECHERER**

#### **BUDGET**

Nothing to report – This will be added to Committee As a Whole Agenda.

#### **CHRISTMAS BONUSES**

A motion was made by Trustee Becherer which was seconded by Trustee Mourey to authorize Christmas bonuses. Roll call was taken: Trustee Becherer, yes; Trustee Mourey, yes; Trustee Rogers, absent; Trustee Elbe, yes; Trustee Henning, yes; Trustee Hopkins, yes. Motion was granted.

#### **CD'S**

Nothing to report – This will be added to Committee As a Whole Agenda.

### **STREET & UTILITY COMMITTEE – TRUSTEE ROGERS**

**VACUUM TRUCK** – No Report

#### **STREETLIGHT REQUEST**

Engineer Saeger reported that he reached out to Monroe Electric and a work order was put in for Lizzy Lane and Knab Road. Saeger said Trustee Rogers was going to speak to the neighbors on Sun Valley Dr to make sure they would like a streetlight installed.

#### **SIDEWALK – 205 S MAIN ST**

Engineer Saeger reported that he shot grades and is in the process of designing the drawings for the curb. Saeger will present this to the board once he has completed it. This will be added to Committee As a Whole agenda.

#### **STREET DEPARTMENT TOOLS & EQUIPMENT**

Supervisor Klein reported that they have not received the complete tool order.

**STREET DEPARTMENT UNIFORMS** – No update

### **POLICE COMMITTEE – TRUSTEE ELBE**

#### **POLICE PERSONNEL**

Trustee Elbe reported that they discussed the need for part time officers.

POLICE DEPARTMENT VEHICLES POLICY

Trustee Elbe reported that they updated the Police Department manual regarding vehicle policy.

**PARK & CEMETERY COMMITTEE – TRUSTEE HENNING**

CEMETERY GRAVE OPENING

A motion was made by Trustee Henning which was seconded by Trustee Elbe to authorize the Village of Smithton to perform cemetery grave openings for St. John the Baptist Catholic Church per our regulations & costs in the ordinance. Roll call was taken: Trustee Henning, yes; Trustee Elbe, yes; Trustee Becherer, yes; Trustee Rogers, absent; Trustee Mourey, yes; Trustee Hopkins, yes. Motion was granted

PARK REFUSE DUMP CONTROLS

Trustee Henning reported that he has contacted Miller Fence on pricing. Miller Fence was referred by the City of Mascoutah. Henning has an appointment tomorrow with George Alarm for a bid also. This will be added to Committee As a Whole.

FIELD 5 MODIFICATIONS – No update.

PARK CAMERAS

Trustee Henning has an appointment tomorrow with George Alarm.

SAA/PARK BUILDING

SAA BATTING CAGE REQUEST – No update.

TRAIL STUDY GRANT

Engineer Saeger reported that surveys were due this week and Mr. Gonzalez has picked up the completed surveys as of today. Trustee Henning stated that the next anticipated meeting will be held in January or February.

**ORDINANCE COMMITTEE – TRUSTEE MOUREY**

ORD 968 – PUBLIC WORKS MUTUAL AIDE

A motion was made by Trustee Mourey which was seconded by Trustee Becherer to read Ord. No. 968 by title only IPWMAN (IL Public Works Mutual Aid Network Agreement). Roll call was taken: Trustee Mourey, yes; Trustee Becherer, yes; Trustee Rogers, absent; Trustee Elbe, yes; Trustee Henning, yes; Trustee Hopkins, yes. Motion was granted.

A motion was made by Trustee Mourey which was seconded by Trustee Becherer to pass Ord. No. 968 IPWMAN (IL Public Works Mutual Aid Network Agreement). Roll call was taken: Trustee Mourey, yes; Trustee Becherer, yes; Trustee Rogers, absent; Trustee Elbe, yes; Trustee Henning, yes; Trustee Hopkins, yes. Motion was granted.

BUILDING CODES

Trustee Henning requested to put this on the Committee As a Whole agenda.

### **ANNEXATION & BUILDING COMMITTEE – TRUSTEE HOPKINS**

#### **VILLAGE HALL FOUNTAINS**

Trustee Henning reported that he has reached out to Austin Wolf and is currently waiting on drawings. This will be added to Committee As a Whole agenda.

#### **WILLOW OAK PROPERTY – No report.**

Engineer Saeger reported that TWM is still working on revisions.

#### **GROCERY STORE – No report.**

#### **SALT STORAGE BUILDING – No report.**

#### **VILLAGE HALL GENERATOR – No report.**

### **BILLS AND PAYROLL**

Trustee Becherer made a motion which was seconded by Trustee Elbe to authorize Clerk Parker to pay payroll from October 16, 2021, through October 29, 2021. Roll call was taken: Trustee Becherer, yes; Trustee Elbe, yes; Trustee Rogers, absent; Trustee Henning, yes; Trustee Mourey, yes; Trustee Hopkins, yes. Motion was granted.

### **COMMUNICATIONS**

Clerk Parker reported that Trustee Rogers excepted a \$500 donation for the Veterans Memorial from Smithton Elementary School. This donation was raised from the Smithton Elementary Schools Veterans Day fundraiser.

### **UNFINISHED BUSINESS**

Mayor Smallwood reported that a drop off box for flags has been placed outside of Village Hall. This was an Eagle Scout project from Nathan Clasquin.

### **NEW BUSINESS – No items.**

Trustee Elbe made a motion which was seconded by Trustee Mourey to adjourn. All trustees were in favor. Motion was granted to adjourn at 8:02pm.