

Village of Smithton

101 South Main Street — 618 / 233-4180 — 618 / 233-0880 (fax)
SMITHTON, ILLINOIS 62285

MAYOR,
MIKE SMALLWOOD

VILLAGE CLERK,
ANNETTE PARKER



TRUSTEES,
JASON BECHERER
CHARLES ROGERS
JAMES ELBE
PHIL HENNING
JIM MOUREY
TIM HOPKINS

VILLAGE BOARD MEETING MINUTES

April 19, 2022

7:30 PM

The meeting at Village Hall was called to order at 7:30 pm. Everyone recited the Pledge of Allegiance. Trustees Becherer, Rogers, Elbe, Henning, and Hopkins answered roll call. Trustee Mourey was absent. Also present were Mayor Smallwood, Clerk Parker, Engineer Saeger, Supervisor Klein, Chief Neff, and Attorney Durso.

CLERK'S REPORT - The Board received a copy. A motion was made by Trustee Becherer which was seconded by Trustee Rogers to approve the minutes from the board meeting held on April 5, 2022. Roll call was taken: Trustee Becherer, yes; Trustee Rogers, yes; Trustee Elbe, yes; Trustee Henning, yes; Trustee Hopkins, yes. Motion was granted.

TREASURER'S REPORT – No report.

GOOD OF THE VILLAGE –

Mayor Smallwood presented his Committee Appointments for May 1.

Finance & Insurance Committee: Chairman-Jason Becherer, Trustees Jim Elbe, Jim Mourey

Street & Utility Committee: Chairman-Charlie Rogers, Trustees Tim Hopkins, Jason Becherer

Police Committee: Chairman-Jim Elbe, Trustees Jim Mourey, Phil Henning

Ordinance Committee: Chairman-Jim Mourey, Trustees Charlie Rogers, Jason Becherer

Park & Cemetery Committee: Chairman-Phil Henning, Trustees Jim Elbe, Tim Hopkins

Annexation & Building Committee: Chairman-Tim Hopkins, Trustees Phil Henning, Charlie Rogers

Mayor Smallwood then presented the Zoning Board Appointments.

Zoning Board: Administrator – Scott Saeger, Deputy Administrator – Michelle Schlarman, Chairperson – Lori Rodriguez, Members – Tom Incrocci, Tom Schanherr, Leo Simburger, Julie York, Jesse Carlton, and Todd Reyling.

Trustee Rogers made a motion which was seconded by Trustee Becherer to approve the Mayor's Zoning Board Appointments. Roll call was taken: Trustee Rogers, aye; Trustee

Becherer, aye; Trustee Elbe, aye; Trustee Henning, and Trustee Hopkins, aye. Motion was granted.

Mayor Smallwood announced the Safety Committee Appointments.

Safety Committee: Chairman-Mike Smallwood; Administration-Scott Saeger; Street & Utility-Mitch Hummert; Police-Jason Neff

Trustee Rogers made a motion which was seconded by Trustee Elbe to approve the Mayor's Safety Committee Appointments. Roll call was taken: Trustee Rogers, aye; Trustee Elbe, aye; Trustee Becherer, aye; Trustee Henning, and Trustee Hopkins, aye. Motion was granted.

Mayor Smallwood then presented all other Appointments.

Deputy Clerk-Michelle Schlarman; **Village Treasurer**-Michelle Neff;
Village Attorney-Carmen Durso; **Police Chief**-Jason Neff; **Street Supervisor**-Dean Klein
Identity Theft Administrator-Jason Neff; **Open Meetings Act Officer**-Annette Parker;
Freedom of Information Act Officers; Police Department-Jason Neff, Village Hall-Michelle Schlarman

Trustee Rogers made a motion which was seconded by Trustee Becherer to approve the Mayor's recommended Appointments. Roll call was taken: Trustee Rogers, aye; Trustee Becherer, aye; Trustee Elbe, aye; Trustee Henning, and Trustee Hopkins, aye. Motion was granted.

POLICE CHIEF'S REPORT – No report.

ENGINEER'S REPORT

ISSUED BUILDING PERMITS - Engineer Saeger reported that five building permits have recently been issued since the last meeting.

DCEO GRANT – The scope and budget have been approved for the new generator at the Village Hall.

WATER TOWER MAINTENANCE AND PAINT TRIAL - Engineer Saeger reported that Suez will be here Thursday to discuss their recommendations.

AMERICAN RESCUE PLAN ACT PROJECT SELECTION– The first report is due April 30.

VILLAGE HALL AIR CONDITIONER – All installation has been completed.

405 S. HICKORY STORM WATER CONNECTION TO SANITARY SEWER – A message has been left for the owner. We've received no response or call back.

CDBG PROJECT LOCATION – Buchanan Street is the selected location.

Engineer Saeger reported that today was the bid opening for the Franklin, Smith, and South Street sewer project. The low bidder was Haier Plumbing and Engineer Saeger recommends we award the contract to them. May 25-July 29 is the timeframe for completion.

A Community Project Funding Request has been submitted through Congressman Bost's office to help with the water tower refurbishing project.

HEALTH OFFICER'S REPORT – No report.

SAFETY COMMITTEE – There will be a Safety Committee Meeting May 5, 2022, at 10:00am if needed.

ZONING BOARD REPORT – The Zoning Board Hearings will now start at 7:00 pm. This is a new time from the previous start time of 7:30 pm.

SUPERVISORS REPORT

Supervisor Klein reported that they haven't been doing much other than a little bit of road patching.

ATTORNEY'S REPORT

Attorney Durso reported that he has a court appearance date of May 19 for the property at 17 N. High Street.

Attorney Durso reported that the Zoning Board has asked for some revisions to the zoning hearing application. Attorney Durso asked the Board if they would like him to research this topic. This will be added to the next Committee as a Whole meeting agenda for discussion.

Trustee Becherer made a motion which was seconded by Trustee Rogers to accept the Officer's reports. All were in favor. Motion was granted.

COMMITTEE AS A WHOLE - Mayor Smallwood reported on the Committee As a Whole meeting on April 12, 2022. The items will be discussed under Committee Reports. Trustee Becherer made a motion which was seconded by Trustee Rogers to approve the minutes from the Committee As a Whole meeting on April 12, 2022. Roll call was taken: Trustee Becherer, yes; Trustee Rogers, yes; Trustee Elbe, yes; Trustee Henning, yes; and Trustee Hopkins, yes. Motion was granted.

FINANCE & INSURANCE COMMITTEE – TRUSTEE BECHERER

BUDGET – Trustee Becherer made a motion which was seconded by Trustee Rogers to accept the 2023 Budget with Revenues being \$4,327,249.51 and Expenses being \$4,319,100.00. Roll call was taken: Trustee Becherer, yes; Trustee Rogers, yes; Trustee Elbe, yes; Trustee Henning, yes; and Trustee Hopkins, yes. Motion was granted.

LAPTOPS/TABLETS – No update.

STREET & UTILITY COMMITTEE – TRUSTEE ROGERS

VACUUM TRUCK – No update.

PICKUP TRUCK – Waiting for the new fiscal year.

CATCH BASINS – 205 S MAIN ST – No update

STREET DEPARTMENT UNIFORMS – No update

SEWER JETTER – No update.

POLICE COMMITTEE – TRUSTEE ELBE

INSURANCE – Trustee Elbe made a motion which was seconded by Trustee Rogers to give a 60 day notice to our current insurance company cancelling insurance as of July 1, 2022. Roll call was taken: Trustee Elbe, yes; Trustee Rogers, yes; Trustee Becherer, yes; Trustee Henning, yes; and Trustee Hopkins, yes. Motion was granted.

POLICE VEHICLE – Trustee Elbe made a motion which was seconded by Trustee Rogers to purchase a 2022 Ford Explorer not to exceed \$50,000 which includes the lighting and new computer with docking station. Roll call was taken: Trustee Elbe, yes; Trustee Rogers, yes; Trustee Becherer, yes; Trustee Henning, yes; and Trustee Hopkins, yes. Motion was granted. It was clarified that it takes 4-5 months for the vehicle to arrive and so the funds for this vehicle will be from the next fiscal year.

PARK & CEMETERY COMMITTEE – TRUSTEE HENNING

PARK REFUSE DUMP CONTROLS – Engineer Saeger has received approval from Ameren to place the security camera on the pole by the entrance to the park refuse dump area.

FIELD 5 MODIFICATIONS – No update

PARK CAMERAS – Preliminary work is being done and Barcom has been notified.

SAA/PARK BUILDING – The building is moving along with construction. Protective chain link fencing and netting to help protect the building was discussed.

SAA/T-BALL FIELDS – Leveling with a laser was discussed.

TRAIL STUDY GRANT – On May 4 Gonzalez Company will give a presentation at the Smithton Senior Center on their findings from the Trail Study.

ORDINANCE COMMITTEE – TRUSTEE MOUREY

No report.

ANNEXATION & BUILDING COMMITTEE – TRUSTEE HOPKINS

VILLAGE HALL FOUNTAINS – Trustee Hopkins stated that Mr. Sprengel will be giving us some plan ideas in the next few weeks.

WILLOW OAK PROPERTY - May 17 is the scheduled date for the Annexation Hearing.

GROCERY STORE – Mr. Koerber will be here for the next meeting to give an update.

SALT STORAGE BUILDING – No update

VILLAGE HALL GENERATOR – We are waiting on the concrete pad to be installed.

PROPERTY APPRAISAL - This will be discussed at the next Committee As a Whole meeting.

604 N MAIN SIDEWALK – Engineer Saeger added that he has submitted the permit from IDOT and additional requirements are currently being revised.

BILLS AND PAYROLL - Trustee Becherer made a motion which was seconded by Trustee Mourey to authorize Clerk Parker to pay the bills and payroll from March 19, 2022, through April 1, 2022. Roll call was taken: Trustee Becherer, yes; Trustee Rogers, yes; Trustee Elbe, yes; Trustee Henning, yes; Trustee Hopkins, yes. Motion was granted.

COMMUNICATIONS – The Southwestern Illinois Council of Mayor’s meeting will be held Thursday, April 28, 2022.

UNFINISHED BUSINESS – Nothing to report

NEW BUSINESS – Trustee Elbe stated that the Commercial Club would like to thank the Village for allowing them to hold the annual Easter Egg Hunt at the Park. There were 281 kids in attendance.

EXECUTIVE SESSION – No

Trustee Rogers made a motion which was seconded by Trustee Elbe to adjourn. All trustees were in favor. Motion was granted to adjourn at 8:10 pm.